

## **Village of Lima Board Meeting**

May 23<sup>rd</sup>, 2023

**Present:** John Skiptunas, Mayor (arrived at 8:20pm); Brian Smith, Deputy Mayor; Trustees John Wadach and Joshua Petraitis.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Resident Christine Steernman.

**Absent:** Trustee Carolyn Fleming; DPW Supervisor Ben Luft.

The meeting of the Village of Lima was called to order by Deputy Mayor Smith at 7pm Tuesday, May 23<sup>rd</sup>, 2023, at Lima Town Hall, 7329 E. Main St.

### ***Motion***

Motion was made by Trustee Wadach and seconded by Trustee Petraitis to approve meeting minutes from May 9<sup>th</sup>, 2023. Motion passed unanimously.

### **Clerk Report – Elissa Sackett**

Clerk Sackett discussed the Note sale which took place on May 11<sup>th</sup>. The Village received a total of 4 bids for the \$1.345M Bond Anticipation Note. The bids were the following:

- Green County Commercial Bank (winning bid) – 4.14%
- Roosevelt & Cross – 4.375%
- Oppenheimer & Co. – 5.125%
- Five Star Bank – 5.75%

Closing is scheduled to take place on May 26<sup>th</sup>. Once the wire transfer has been received from Green County, funds will be sent out to pay off the current Bond Anticipation Note that is due. Clerk Sackett reminded the board that the sidewalk portion of the BAN will be paid in full. The current BAN will be for the remainder of the water project, and for the current fiber optic project.

Clerk Sackett discussed upcoming items happening in the office. She stated tax collection will begin on June 1<sup>st</sup> and will continue through September 30<sup>th</sup>. Dan Marcellus will be coming to the office on June 15<sup>th</sup> to finish the Office 365 migration for the office computers. This year the Annual Update Document is changing to the Annual Financial Reporting. Clerk Sackett attended a webinar presented by the Office of the State Comptroller regarding the new reporting process. She stated we will continue to work with Bernard Donegan's office to complete.

Year-to-date budget to actual statements were passed around for the board. Trustee Wadach asked Clerk Sackett several questions regarding the statements. He also noted that the funds in the sidewalk line have not been expended in the past few years and recommended the board start to look at gradually building the sidewalks that were not included in the original project. Clerk Sackett recommended opening a reserve account to be utilized for future sidewalk construction.

The invoice for the joint Village and Town Clean-Up days has still not been received from Casella. Town Clerk Heim has been requesting a copy of the invoice from Casella, but it still has not been processed. Mr. Luft stressed that the payment needs to be made of the current fiscal year's budget, and requested the board authorize payment when received so it can be accounted for in the current year.

### ***Motion***

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Motion was made by Trustee Wadach and seconded by Trustee Petraitis to authorize Clerk Sackett to pay the Casella bill from the joint Town and Village Clean-Up Days when received, not to exceed \$3k or 50%, whichever is lower. Motion passed unanimously.

Clerk Sackett requested the following transfers be made to Reserve accounts:

- \$1000 from A1640.2 Central Garage to A0230.006 Street/Equipment Reserve
- \$4620.28 from A3410.2 Fire Equipment to A0230.005 Fire Reserve
- \$500 from A5110.200 Maintenance of Streets to A0230.006 Street/Equipment Reserve
- \$500 from FX8330.200 Purification to FX0230.013 Water Reserve
- \$10912.87 from FX8340.200 to FX0230.013 Water Reserve

### *Motion*

Motion was made by Trustee Petraitis and seconded by Trustee Wadach to authorize the above transfers to be made into the reserve accounts. Motion passed unanimously.

Clerk Sackett discussed a demonstration she attended for a product called TextMyGov. The product enables the Village to send out text messages to residents who have signed up, notifying them of various events happening in the Village. The Village could also send automatic response messages to residents who text into the number provided. This would be extremely helpful when sending notification messages to residents regarding brush pick-up, hydrants being flushed, Clean-Up days, when projects were to start, etc. She also explained that you could upload maps of the Village to the service, and then send messages to isolated areas within the Village (those that are affected by an event such as a water main break). She recommended the board view a demonstration as well if they were interested. The board agreed that the product sounded intriguing, and that if the product would benefit residents, the cost may be feasible especially if the cost was shared by the Town of Lima. Clerk Sackett will send contact information to the board so they can set up a time to view the product.

Lastly, several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$2860.60
- General Fund: \$104511.34
- Sewer Fund: \$12518.21
- Water Fund: \$16577.37
- Capital Water: \$1702.25
- Capital Sewer: \$85816.24
- Capital Fiber: \$1606.25
- Grand Total: \$225592.26

### *Motion*

Motion was made by Trustee Petraitis and seconded by Trustee Wadach to authorize payment for the invoices. Motion passed unanimously.

### **Old Business**

**Civil War Reenactment at Mark Tubbs Park** – See attached Resolution.

Deputy Mayor Smith discussed the upcoming event with the board. He expects the event to be about double in size from last year. Advertising for the event has started as well.

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### **Roundtable Discussion**

The following information was discussed during the roundtable:

Trustee Wadach:

- Discussed the nice write-up about the Village of Perry in the NYCOM newsletter regarding them receiving a \$10M Downtown Revitalization Initiative (DRI) Grant from NYS. He recommended touring the Village and meeting with their representatives.
- NYSERDA Funds – We are still waiting to receive the initial \$25k payment from NYSERDA for the purchase of the mowers and UTV. There were errors in the software which needed to be fixed. He anticipates payment will be received soon. Since the invoice for the Greenworks Mowers has been received, he asked Clerk Sackett to send all the information in pdf form so he can submit to receive the next installment from NYSERDA.
- Tree Project – All the trees have been planted in the designated locations, except for a few that residents did not want planted. He suggested that the Village board try to come up with a solution to balance the community interest with the private interest for upcoming projects. When construction starts on the fiber project individuals who have buried utilities in their neighborhoods (ex: Parkside Place, Rainbow Lane) will have a little “head” that resembles a sprinkler in their lawns. We need to make sure that the residents are aware of this as there is no alternative placement for the products.
- Discussed the Community Choice Aggregation bidding process. The first set of bids received are around 0.08 kWh, which is just slightly higher than expected. Joule Assets has gone out for rebid to see if the rates are the same or potentially lower. Since these contracts are time sensitive, he requested Mayor Skiptunas be authorized to execute the contract if the bids come in at 0.08 per kWh or lower.

### ***Motion***

Motion was made by Trustee Wadach and seconded by Trustee Petraitis to authorize Mayor Skiptunas to execute a contract with Joule Assets if the price is 0.08 kWh or lower. Motion passed unanimously.

- Asked that Attorney Lenahan please reach out to National Grid regarding the solar allocation update as we have not received any updates to date.
- Requested Mr. Luft and the DPW crew keep a log for watering the newly planted trees on West Main. The trees have a two-year warranty with them, and the Village is responsible for watering the trees. He wants to make sure we log so we do not void the warranty.

Trustee Petraitis:

- Discussed the pending rules for the dog park and asked for the following adjustments to be made:
  - Change from “No children under 10 allowed in the dog park” to “No children under the age of 13 without a parent/guardian allowed in the dog park”.
  - Clarify the statement regarding the types of restricted collars being on the dog while in the dog park.

Mayor Skiptunas:

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- Stated he will be presenting about the NYCOM conference at the next meeting when all are present.
- Discussed the meeting he attended with Livingston County Tourism regarding the Solar Eclipse happening in 2024. He discussed various ways to help promote the event in the community.

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to adjourn the meeting at 8:42pm. Motion passed unanimously.

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**RESOLUTION OF THE VILLAGE OF LIMA BOARD OF TRUSTEES**

*Made and passed at the regularly scheduled Board of Trustees Meeting  
held on the evening of Tuesday, May 23, 2023*

**RESOLUTION RELATING TO THE CIVIL WAR REENACTMENT TO BE HELD AT  
MARK TUBBS PARK ON JULY 21 THROUGH JULY 23, 2023**

**WHEREAS**, the Village of Lima is a municipal corporation located in Lima, Livingston County, New York (“**Village**”); and

**WHEREAS**, the Village has invited Civil War reenactors to perform a Civil War reenactment in Mark Tubbs Park on July 21 through July 23, 2023; and

**WHEREAS**, the Village recognizes the rare historical, cultural, and educational opportunity of hosting such a reenactment; and

**WHEREAS**, in light of the historical, cultural, and educational value of such a reenactment, and the overall value to the Village and its residents, the Village is desirous of temporarily suspending certain rules and regulations of Mark Tubbs Park so as to allow the reenactment to take place within the most accurate historical context; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Village of Lima, Livingston County, New York, agrees to temporarily suspend, and not to enforce, certain rules and regulations of Mark Tubbs Park, as codified in Chapter 116 of the Village Code, so as to allow for all activities relating/necessary to the Civil War Reenactment, including but not limited to the allowance of overnight camping and the discharge of historically-relevant firearms (utilizing “blank,” or non-live ammunition in all events), from sun-up on July 21 through sunset on July 23. In no event shall “live” or active ammunition or firearms be fired under any circumstances.

To the extent that a permit is required for any such activity, this Resolution, signed by the Village Clerk, shall serve as such permit.

The Village, through its Mayor, Board of Trustees, and/or Code Enforcement Officer, shall at all times retain the right to restrict any activities of the reenactment or its participants or its scope in the interest of public safety. Nothing in this resolution relieves participants in their obligation to follow state and federal law and regulations at all times.

*On a motion by Deputy Mayor Brian Smith, seconded by Trustee Joshua Petraitis, the resolution was adopted on a unanimous roll call vote.*

Dated: May 23, 2023  
Lima, New York

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