

Village of Lima Board Meeting

May 25th, 2021

Present: John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis, Brian Smith and Carolyn Fleming.

Others Present: Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Jane Radomski, Deputy Clerk; Pat Nicoletta, MRB Group; Ben Frevert, Roctricity; George Gotcsik, Planning Board.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, May 25th, 2021 and opened with the Pledge of Allegiance.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to approve meeting minutes from May 11th, 2021. Motion passed unanimously.

Guests

Pat Nicoletta – MRB Group

Mr. Nicoletta was present to discuss the 15A Water Project and award the project to the lowest bidder. Project was awarded to Fineline Pipeline out of Livonia, NY. Once the Village chose the ad-alternates, Fineline was the lowest bidder with a total project cost of \$1,820,089. Project execution is slated for the middle of June, and an anticipated starting date will be in July. Mr. Nicoletta brought forth a Resolution to the Board to accept the lowest bid from Fineline Pipeline and to authorize Mayor Skiptunas to sign the Notice of Award. See attached Resolution.

Ben Frevert - Roctricity

Mr. Frevert was here to discuss the upcoming bid process for the Community Choice Aggregate (CCA) Program. Bids will be received on Tuesday 6/1 and a conference call will be held between Roctricity, Joule Assets and the Village to discuss said bids. At that point the Village will need to make a choice to accept the bid or not. Deputy Mayor Wadach passed around a diagram showing an example of the maximum amount a bid could come in for in order for a resident to break even on their bill (no increase/no decrease). Deputy Mayor Wadach stated that the goal for these bids is to choose the bid that is most likely to save money and is 100% renewably generated electricity.

Mr. Frevert also discussed the letters that will be sent to residents regarding enrolling or opting out of the CCA Program. He stated that if a resident chooses to do nothing, then they will automatically be enrolled in the product the Village chooses. If they do choose to take action, they can either enroll in CCA Electrical Supply or Community Solar, enroll in both, or opt out of both.

Deputy Mayor Wadach also discussed the importance of being able to go with 100% renewable for the CCA Electrical Supply. He passed around the NYSEERDA Clean Energy Communities Scorecard which listed the total points earned thus far by the Village. If the Village is able to choose a 100% renewable product, the Village would receive 1,500 points. Currently the Village has 900 earned points, and 4,100 pending points. If the Village is able to be one of the first 4 in our region to earn 5,000+ points, then the Village could potentially receive up to \$100,000 in grant funding.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to authorize Deputy Mayor Wadach to accept recommendations from Joule Assets and accept a bid based on recommendations and if they meet standards. Deputy Mayor Wadach will choose the product that is the most renewable with the lowest cost to residents. Motion passed unanimously.

George Gotcsik – Planning Board

Mayor Skiptunas stated that he had met with Mr. Gotcsik from the Planning Board and Ms. Gotcsik, head of the Historic Preservation Committee regarding the new enacted law pertaining to signage. There were many things that were discussed regarding the law and the steps that should have been taken to properly

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enact the law. Mayor Skiptunas stated that after reviewing signage with the County it appears that there was more that should have been done and the reigns pulled back. Mr. Gotcsik piggy backed on what Mayor Skiptunas stated and said that since the proper channels were not followed, someone could file an Article 78 and sue the Village. He suggested that the Village rescind the local law as enacted and let the Planning Board come up with recommendations as to signage. He stated that a member of the Planning Board has stated they would take up the task pertaining to signage. The Board agreed that the local law would be rescinded.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Smith to rescind Local Law #3 of 2021. Motion passed unanimously.

Update 6/2: per Attorney Lenahan, in order to rescind the law, a public hearing will need to be held.

Mayor Skiptunas also said in talks with Mr. Gotcsik that there needs to be a clearer standard operating procedure for the Codes Enforcement Officer regarding permits being issued. Examples include when it is the correct time to approve a permit pertaining to signage, etc. and when it should be brought to the Planning Board for discussion. Mayor Skiptunas said that these issues will be discussed at the upcoming joint Board meeting.

DPW – Ben Luft

Mr. Luft gave updates on current projects in the Village. He stated that there are 5 easements left to get for the 15A water line. All have been contacted and have stated that they will sign the easements. Mr. Luft anticipates he should have these within a week. The sidewalk project is moving along. There have been issues regarding the sidewalks in reference to the height, but these have been rectified. He discussed that since the weather is slated to be not that great, Nardozzi is going to be replacing two fire hydrants on Dalton. Mr. Luft said that he appreciates the fact that Nardozzi is pushing along the project, but that they need to slow down the excavation and catch up with the concrete placement. He also stated that they have received the 1st load of topsoil for the project; the town has picked it up for them. The crew will be doing a lot of hands-on labor this summer regarding all the Village projects.

Mr. Luft gave a couple other updates. He stated that downtown area is all set for Memorial Day (flowers out, flags hung, etc.). Mr. Luft discussed that he had completed the second water meter reading with the Trimble. There were a few hiccups as it was only the second read, but all in all it went well. We were able to get all the reads without any issues.

Lastly Mr. Luft stated that Mr. Schenkel had said that there were restrictions regarding usage of his property and he was requesting that these be looked at. He claimed that these restrictions were on his deed and placed there by the Village. Deputy Mayor Wadach stated that he hadn't been aware of the Village placing restrictions on deeds, but if Mr. Schenkel wished to have his zoning appealed, he could go to the Zoning Board. Mayor Skiptunas asked Trustee Fleming if she would please do some research on Mr. Schenkel's property.

Clerk Report – Elissa Sackett

Clerk Sackett started by stating that EFPR Solutions had all the accounts reconciled and up to date. She also stated that Brisbane and Skyport have started working on the server to get the Accufund software downloaded onto the system. Tentative live date for this is around middle of June. There is a global software update for Accufund scheduled for mid-June, therefore we will be waiting for the software update before we start.

Clerk Sackett stated that they had been working on adding the delinquent water charges back into the Edmonds software, as well as sending out letters to residents who have the delinquent charges. She stated that it was a time-consuming process adding all the charges back into the system.

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Clerk Sackett reminded the Board that tax collection starts 6/1. Files have been updated in the system and we are all set for collection. All the request for escrow accounts have been sent, the remainder of the bills will be sent by ABS out of Batavia. Bills should be arriving at residents' homes anytime. Clerk Sackett also reminded the Board that the BAN closing was scheduled for Friday 5/28.

Lastly, several invoices were available to the board for review/approval. Totals from each fund are the following:

- Ambulance Fund: \$1577.00
- General Fund: \$19964.44
- Sewer Fund: \$5087.92
- Water Fund: \$17514.88
- Capital Water: \$3346.30
- Capital Sewer: \$13792.39
- Grand Total: \$61282.93

Motion

Motion was made by Trustee Smith and seconded by Trustee Fleming to authorize payment for said invoices. Motion passed unanimously.

Business

Insurance Proposal Updates and Recommendations – Mayor Skiptunas discussed the optional coverage and quotes through NYMIR provided by Eastern Shore regarding the upcoming Village coverage. Quotes were the following:

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|---|------------|
| • General Liability – Fireworks Sponsor's Risk | \$2,011 |
| • Cyber Liability – Increase \$250k to \$1M | \$1,302.40 |
| • Property & Equipment – Add \$1k Coverage | \$10 |
| • Property & Equipment – Add Street Lights | \$69 |
| • Auto – Increase deductible from \$500 to \$1k | \$-50 |
| • Crime – Add Computer Fraud | \$12 |
| • Crime – Add Funds Transfer | \$15 |
| • Inland Marine – Increase deducible from \$500 to \$1k | \$-353 |

Motion

Motion was made by Trustee Smith and seconded by Trustee Fleming to authorize Mayor Skiptunas to sign and accept the optional coverage documents (coverages chosen are highlighted above). General Liability regarding fireworks will be decided after the joint meeting with the Town. Motion passed unanimously.

Policy for Water and Sewer – Clerk Sackett will contact Attorney Lenahan regarding verbiage for the policy.

Street Lighting Project – Deputy Mayor Wadach explained that the project is currently on hold until Mt. Morris has completed their purchase of street lights. However, NYPA is very interested in the previously discussed Wi-Fi project and something like this could possibly help push the project along. Deputy Mayor Wadach discussed the cost of the Wi-Fi project. He stated that it would cost roughly \$50k and a grant from NYPA would come in around \$35k. This includes if the Village were to pursue Wi-Fi at the park. If the park was to be removed, then it would come in around 1/3 less. The Board discussed variables as where the Wi-Fi would feed off of and if there was a true need for Wi-Fi in the downtown business area. It was discussed that many individuals with cellphones currently have their own data plan and that local business offer free Wi-Fi already to customers while they are in their business. Ultimately it was decided to hold off on pursuing the downtown Wi-Fi at this time.

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Paula Tubbs Memorial – Trustee Smith stated that there was no objection from the Park Commission for a memorial for Paula Tubbs at the park. There will be a perennial garden planted near the flag pole in her memory. Deputy Mayor Wadach stated that he would like to help out by digging up some of the sod for the family.

Joint Town and Village Board Meeting – The meeting will be held on Wednesday, June 16th at 7pm. If anyone has any items to be added to the agenda, please email Clerk Sackett so she can forward to the Town.

Roundtable Discussion

Trustee Smith stated that the Parks Commission had an upcoming meeting. They are looking for original documents regarding the master plan and layout of the park. They are currently working on the Dog Park and the requested Memorials at the Park. Deputy Clerk Radomski gave Trustee Smith copies of all documents found in the Village office pertaining to Mark Tubbs Park.

Trustee Smith gave updates regarding the Crossroads Festival. He stated that Finer Lakes Installation is requiring an insurance binder in order to place a tent on their property. Trustee Fleming stated that this has been done in the past. Trustee Smith will contact Attorney Lenahan regarding the insurance binder. He also stated that he will bring the sign application in for Clerk Sackett to send to the DOT, and that Jerry Warsaw and he are working on getting the proper permits required by the Health Department for the BBQ Contest.

Trustee Fleming has been working with members of the Ambulance regarding a Member Assistance Program (ESIP). Clerk Sackett will pass along Jackie Shaffer's (insurance broker) information to Trustee Fleming.

Mayor Skiptunas said that he would need to get together with Trustee Smith regarding a grant that is available through LivCo. The grant is for \$5k for street improvements.

Mayor Skiptunas discussed holding a Horseshoe Tournament on the 4th of July at the Park. Deputy Mayor Wadach stated that he did not think the horseshoes have been used yet since they have been installed so it would be great for them to get some use. Mayor Skiptunas also asked if we knew where the bulletin board key was as the map inside it needs to be flipped around.

Mayor Skiptunas talked about the sidewalk issue on Main St. in front of Write Works. Currently it is a tripping hazard and the insurance company is requesting that it gets fixed. Mayor Skiptunas and Mr. Luft are trying to figure out what to do as the sidewalk has been this way for many years and was built by the DOT. There is rebar and other materials in the sidewalk which cause it to not be an easy project to fix.

Lastly Mayor Skiptunas discussed that PBS did come through the Village and stopped at the American Hotel. The episode is scheduled to air sometime in January 2022. Once a date is confirmed he will let everyone know.

Meeting adjourned at 9:57 pm.

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***VILLAGE OF LIMA
WATER IMPROVEMENTS PROJECT-PHASE 3
(NYS ROUTE 15A AND VILLAGE STREETS)***

WATER MAIN INSTALLATION AND VAULTS: BID AWARD RESOLUTION

WHEREAS, the Village of Lima (hereinafter referred to as Village Board) is intending to replace water main on NYS Route 15 A and Village Streets within the Town of Lima along with installing a meter in a vault at the municipal line of the Village and the Town of Lima. This project will replace aged, undersized and deteriorated lines.

WHEREAS, on March 22, 2021, four (4) bids were received for the proposed work. The Base Bids with Conditional Items ranged between \$1,907,050.00 to \$2,718,570.00. Four (4) deduct Alternates and one (1) add Alternate was included in the bid and ranged (in total) between \$107,200 to \$207,500.00 (Deducts). After consideration the Board selected Alternates 3 and 4 which makes Fineline Pipeline Inc. the low bidder for a total bid of \$1,820,089.00. MRB Group has spoken with the Contractor and the Contractor is comfortable with their bid and the scope of work for the project. In addition, the Contractor stated the Corporation will hold the bid over the 60 days as noted in the Contract Documents. The Corporation is also aware of MBE/WBE requirements and will make a good faith effort to incorporate such companies in the scope of work. MRB has worked with the Contractor previously and found the work satisfactory.

WHEREAS, the bids were prepared in accordance with NYS State Bidding requirements and Village procurement Policy.

NOW, THEREFORE BE IT RESOLVED that the Village Board of Trustees authorize acceptance of the bids and Award the project to Fineline Pipeline, Inc. in the amount of \$1,820,089.00. The Village Board further authorizes the Mayor to sign the Notice of Award and execute all Contract documents associated with this Contract.

Motion made by Member Dipthi Mayor wadain: Seconded by Member Trustee Smith

The above Resolution was duly adopted on May 25th 2021 by the Village of Lima Board of Trustees.

Elissa Sackett
Elissa Sackett, Village Clerk
Village of Lima