

Village of Lima Board Meeting

November 10th, 2020

Present: John Wadach, Mayor; John Skiptunas, Deputy Mayor; Trustees John Kattato, Joshua Petraitis, David Cabrera.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Tim Vandevelt, Mike Finucane, Charlie Floeser, CEO.

Absent: Ben Luft, DPW Superintendent; Brian Crye, Sewer Plant.

The meeting of the Village of Lima was called to order by Mayor Wadach and opened with the Pledge of Allegiance at 7:00 pm on Tuesday, November 10th, 2020.

Motion

Motion was made by Trustee Cabrera and seconded by Deputy Mayor Skiptunas to approve meeting minutes as amended from October 28th, 2020. Motion passed unanimously.

Several invoices were available for approval. Breakdown of the payments are the following:

- Ambulance Fund: \$1,446.51
- General Fund: \$48,286.71
- Sewer Fund: \$404.53
- Water Fund: \$4,115.00

Motion

Motion made by Trustee Cabrera and seconded by Trustee Petraitis to approve said invoices. Motion passed unanimously.

Mayor Wadach asked if the department heads verify all the invoices presented before they are sent to EFPR Solutions for processing. Clerk Sackett replied yes, all invoices come either directly from the department heads or they are left for Mr. Luft to approve prior to being scanned. Mayor Wadach also discussed with the board that instead of having invoices to audit at only one meeting, we will start to have them at both. This will reduce the number of invoices that need to be audited at once. Mayor Wadach also asked Clerk Sackett as to where we were with having the Ambulance added to the Village Credit Card. Clerk Sackett replied that it has been an ongoing process as Mr. Luft is the only one that is active on the Credit Card and he needs to be the one to contact Key Bank.

Department Reports

Fire Department Report– Tim Vandevelt

Chief Vandevelt discussed that COVID-19 is on the rise in our area and to make sure all are following their precautions. The fire department only has a small supply of masks and supplies as they are hard to find. Chief Vandevelt also stated that the fire department is still waiting on reimbursement costs from the Federal government for Covid supplies.

Mayor Wadach brought up a recent issue with a local business owner and her right of way being blocked. Chief Vandevelt stated that the fire truck was pulled out to sweep the bay and as soon as he learned it was in the way he immediately moved the truck. Mayor Wadach asked for Chief Vandevelt to please state again the importance of not blocking her right of way. Mayor Wadach also brought up EVOC driver training. Chief Vandevelt stated that the next course is coming up in the spring. Usually there is a trainer that comes directly to the fire hall, but he is planning for firefighters to go to the training at Hampton's Corner as it is more cost effective.

Deputy Mayor Skiptunas asked Chief Vandevelt about using the antique fire truck for the tree lighting (Santa). Chief Vandevelt stated he would need to check if it was still winterized from last year or not.

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Sewer Plant – Brian Crye

Mr. Crye was absent from meeting. Per report provided:

I am pleased to report as of October 31, 2020 the wastewater treatment plant has completed another successful month of 100% compliance with NYS DEC regulations, Requirements and limitations set in the village SPDES permit

Ambulance Report – Mike Finucane

There were 2 new membership applications for the volunteers; William Cleveland and Tanjim Kazi. Chief Finucane also discussed a past member, Michael Falls, who wished to be reinstated as a volunteer.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Cabrera to approve the 2 new membership applications pending a clear DMV transcript. Motion passed unanimously.

Motion

Motion was made by Deputy Mayor Skiptunas and seconded by Trustee Kattato to reinstate Michael Falls on probationary basis, pending completion of statement signed by Village Board and Ambulance Chief stating that Mr. Falls will comply with all conditions of the probationary statement. Motion passed unanimously.

Chief Finucane discussed that the Ambulance had talked about holding a Christmas Party, but that it is not probable with the influx of COVID-19 cases. Mayor Wadach asked if it was sponsored by the Ambulance or the Village; it is sponsored by the Ambulance. Discussed doing another type of recognition to the volunteers.

Chief Finucane discussed that there are a lot of CPR calls that come in. Avon gets most of these calls as they have a LUCAS chest compression device that does automatic compressions. The apparatus is expensive (\$18K) and the Lima Ambulance wishes to donate \$100 to the Avon Ambulance for servicing the device.

Motion

Motion was made by Trustee Cabrera and seconded by Trustee Petraitis to allow the Ambulance to donate \$100 to the Avon Ambulance for service to the LUCAS Compression device. Motion passed unanimously.

Chief Finucane stated there are several holes in the siding at the Ambulance bay. It looks as though the holes are from where rocks/debris may have hit the siding while mowing. Chief asked if someone come down and look at the siding; there is one hole in the back that is large. CEO Floeser stated that he would donate his time to replace the siding.

One of the Ambulance drivers hit a deer Friday, 11/6. Clerk Sackett stated that the claim had been filed with the insurance company to get this fixed and passed along the damage estimate from Corby's Collision.

CEO Report – Charlie Floeser

See CEO Report

CEO Floeser stated that 7296 W Main St is going to be a bakery.

CEO Floeser discussed an illegal apartment on Lake Avenue. The building had been zoned as commercial and the front apartment downstairs is not legal. The owner of the property came to the Planning Board back in 2017 to apply for permit and was denied. Trustee Kattato stated that CEO Floeser needed to do an inspection because the property is not up to code. Attorney Lenahan stated that he will work with CEO Floeser to come up with a course of action for the illegal apartment.

DPW Report – Ben Luft

Mr. Luft was absent from the meeting. Mayor Wadach asked Clerk Sackett if she knew what Mr. Luft wanted to discuss about the pool meter to which she replied with the changeover in the water/sewer

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billing we wanted to see if we were still going to be offering the service. Residents can opt to sign out a pool meter when filling their swimming pool to offset their sewer costs. Mayor Wadach asked Clerk Sackett to reach out to Edmunds as we will still continue to offer the pool meters for residents to sign out. Mr. Luft had given a report with a brief update on the Water Tower project. Sewer project meetings will be around the 19th/20th of November.

Old Business

Sidewalk Project

Mayor Wadach explained that the project has become more expensive than originally anticipated, and although the NYSDOT states sidewalks have a life of 50 years, Public Finance Law states that the lifespan is only 10 years and therefore municipalities can only bond sidewalk projects for 10 years. Mayor Wadach is going to be meeting with the Engineer to come up with another plan. Mayor Wadach stated that the DPW can put in a sidewalk for about \$25 a lineal foot, some of these streets in the engineer's estimate are coming in at over \$100 per lineal foot.

The board as a whole discussed different scenarios to help reduce the costs of the project. The Village owns the plans, therefore the DPW could work on some streets putting in the sidewalk; overtime or could hire temporary employees for help. Also discussed not cutting driveways, rather butting up next to them. Will address again at next meeting along with Bonding for the project.

Mark Tubbs Park

Mayor Wadach discussed brush hogging at the park completed by the Town. He showed a map regarding where this is completed. The Board and Mayor Wadach agreed to propose that this area be cut every 2 years. Deputy Mayor Skiptunas and Board asked about the Park Commission. Mayor Wadach stated that in the past, the Park Commission would meet to discuss the park, but they would need to take the information back to the respective boards to get approval (Town/Village). The Board agreed to look into forming the Park Commission again, but the Commission should be able to make certain decisions on their own and relay to the respective Boards. Deputy Mayor Skiptunas and Trustee Petraitis volunteered to be the representatives for the Village on the Park Commission.

Mayor Wadach discussed how the proposed dog park should be handled. The Board agreed that dogs should be registered and there should be some sort of gate lock system on the fencing. Trustee Kattato stated that it is not that expensive to purchase a fob system that would unlock the gate to let individuals use the dog park. Cathy Gardner is making a very sizeable donation to the dog park (fencing), and the joint boards should discuss other action items to make this a nice area.

New Business

Empire Access

Trustee Cabrera has reached out to Jim Base (COO) from Empire Access. Mr. Base is scheduled for the December 8th Board meeting. Trustee Cabrera stated that he wants to be prepared beforehand and asked if there are maps of the lengths of the streets in the Village along with populations of residents. Mayor Wadach asked Trustee Cabrera to reach out to Mr. Luft for tax maps.

Facebook Page

Trustee Cabrera asked that the Village of Lima have their own Facebook page. Social Media is the fastest way to spread any information that the Village has to their residents. This way things do not get lost on other Facebook pages, and information comes directly from the Village. Attorney Lenahan stated that if we do a Facebook page, you must leave comments posted on it. We cannot delete any negative comments on pages. Trustee Cabrera will work on setting up the Facebook page. All will be able to access the page, Clerk Sackett will be a main point of contact for it.

Data Breach Policy

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Attorney Lenahan stated that it is required by law that each business/municipality have a Data Breach Policy. If there was a real data breach, we would contact Attorney Lenahan on how to proceed.

Motion

Motion made by Deputy Mayor Skiptunas and seconded by Trustee Kattato to accept the Data Breach Policy.

Village Phone System

Deputy Mayor Skiptunas stated that the phone system in the Village office is very inefficient and asked that Clerk Sackett look into something more functional. Something with a headset would work much better as Clerk Sackett working on dual computers in the office. Mayor Wadach asked for Clerk Sackett to look into something that she would like.

Record Retention Grant

Mayor Wadach stated that there are several grants regarding records retention. The first part of the grant that the Village should apply for is an inventory grant. This will get a full inventory of all the items the Village has. Next, would be a grant to help digitize all the Village records. Moving everything digital will make it much easier and efficient to research items.

Round Table

Mayor Wadach inquired about putting some sort of Welcome sign with QR codes of local businesses where the Electric Vehicle Charger is. If someone needs to charge their vehicle, they could be there for a while and it would be a great way for individuals to explore local businesses. Trustee Cabrera and Deputy Mayor Skiptunas stated that we could reach out to businesses and maybe to the HFL Elementary school about a possible mural. Attorney Lenahan recommended reaching out to the Lima Historical Society as well. Mayor Wadach stated that there have been 5 bids submitted for the Solar Arrays. He has an upcoming meeting to go over the bids.

Deputy Mayor Skiptunas discussed the Tree Lighting that will take place November 28th from 6-8pm. Deputy Mayor Skiptunas is attending the Friday seminar with Livingston County Economic Development. Deputy Mayor Skiptunas sent out preliminary emails to Elim about the potential for a site for a new water tower in the future.

Attorney Lenahan stated that he had been in discussions with Clerk Sackett regarding the April 28th meeting minutes not reflecting that the 2020-2021 Village Budget had been approved.

Motion

Motion made by Trustee Kattato and seconded by Deputy Mayor Skiptunas to amend meeting minutes from April 28th to reflect adopting the 2020-2021 Village Budget. Motion passed unanimously.

Meeting adjourned at 10:14 pm.