

## **Village of Lima Board Meeting**

June 27<sup>th</sup>, 2023

**Present:** John Skiptunas, Mayor; Brian Smith, Deputy Mayor; Trustees John Wadach, Joshua Petraitis and Carolyn Fleming.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Residents Jim Pribanich, Jeremy Bellinger, and Matthew Grant.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, June 27<sup>th</sup>, 2023, at Lima Town Hall, 7329 E. Main St.

### ***Motion***

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to approve meeting minutes from June 13<sup>th</sup>, 2023. Motion passed unanimously.

**Public Hearing** for the 2023-2024 Water and Sewer Rate Increase was opened at 7:01pm by Mayor Skiptunas. Rate increases were necessary to cover the expenses of the Capital Improvement Projects for the water infrastructure and the upgrades at the sewer plant, as well as to cover the proposed rate increases by the City of Rochester. Rates will increase to the following effective July 1<sup>st</sup>, 2023:

- Inside Village: Water – base \$11.50, rate \$6.75 per 1000 gallons
- Outside Village: Water – base \$12.75, rate \$8.15 per 1000 gallons
- Inside Village: Sewer – base \$18.00, rate \$7.50 per 1000 gallons
- Outside Village: Sewer – base \$19.70, rate \$8.10 per 1000 gallons

Mayor Skiptunas asked if there were any comments from the audience, no comments were made.

### ***Motion***

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to close the public hearing for the 2023-2024 water and sewer rate increases at 7:39pm. Motion passed unanimously.

### ***Motion***

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to accept the 2023-2024 water and sewer rate increases. Motion passed unanimously.

**TextMyGov Presentation** – The board viewed a Zoom presentation by Kyle Gardiner regarding the TextMyGov service. This service would provide the Village with the ability to send mass text message alerts, notifying residents of various activities throughout the Village. Kyle discussed the product and gave a brief overview of how communications come in and how alerts are sent through the system. The presentation lasted approximately 30 minutes.

**Discussion Regarding Sidewalk on Meadowview** – Mayor Skiptunas stated the Board's intention to complete the section of sidewalk on Meadowview to connect Rainbow Lane, Michigan Ave, and Meadowview together. He stated that he understood concerns regarding drainage in the area and discussed obtaining quotes from businesses to see how much it would cost to install the sidewalk in this area. Residents addressed concerns with drainage in the area, and the sidewalks being located too close to the road with no curbing. The board and residents understand that there is a need for sidewalk in the area and will continue to research on how to address all issues prior to installation of a sidewalk.

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### **DPW Report – Ben Luft**

Mr. Luft stated that the electric UTV is currently in Churchville being assembled. The individual who completes the assembly was on vacation last week and the crew filling in had questions regarding the snowplow attachments and wiper fluid connections to the cab. He anticipates receiving the completed UTV within the next few weeks. Once received, he will send all the correspondence to Clerk Sackett and Trustee Wadach to process for payment and reimbursement from NYSERDA.

The smoke test for the sanitary sewer study was completed on June 20<sup>th</sup> and 21<sup>st</sup> with individuals from MRB Group. The study found that no storm sewers were connected, but there were a bunch of clean-out caps missing. One large area missing a clean-out cap was in Harpur Trailer trailer park. When trailers were moved out, the sewers were not capped off. Letters will be sent to the owners notifying them of this.

Mr. Luft gave a few other updates. He stated that Dave Kirkwood passed his lab class for sewer. He is going to sign up for his ABC exam hopefully by the end of summer/beginning of fall. He also discussed the crew has been getting the park ready for the 4<sup>th</sup> of July Celebration.

Lastly, Mr. Luft discussed the list of items the crew will be working on this summer. The list includes several projects such as paving Michigan Ave., installing a sidewalk in front of the Lima Christian School, and brush pick-up to name a few on top of the normal summer maintenance (watering trees, watering flowers, mowing, etc.).

### **Clerk Report – Elissa Sackett**

Clerk Sackett notified the board that Mr. Teta's (Wastewater Treatment Plant Operator) cell phone accidentally fell into one of the tanks this past weekend. She requested approval to reimburse Mr. Teta for the cost of his phone.

#### ***Motion***

Motion as made by Deputy Mayor Smith and seconded by Trustee Fleming to authorize reimbursement to Mr. Teta of up to \$200 for replacement of his cell phone. Motion passed unanimously.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$6570.95
- General Fund: \$13268.68
- Sewer Fund: \$6801.19
- Water Fund: \$12889.31
- Capital Water: \$129.00
- Capital Fiber: \$200.00
- Grand Total: \$39859.13

#### ***Motion***

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to authorize payment for the invoices. Motion passed unanimously.

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Lastly, Clerk Sackett passed around the financial summary ending 5/31/23 for the board to review. She discussed the current fund balance in each account and discussed the fund balance used from each during the fiscal year. Timing was an issue with reimbursement for several projects (tree planting, electric mowers, etc.) and unanticipated costs that the Village had incurred during the fiscal year. She discussed longevity and waiting until after every project is completely closed out and the Fiber project is completed before starting another big project. She also asked that Senator Helming's office be reached again to discuss the status of the SAM grant.

### **Old Business**

**Be Well Livingston** – Mayor Skiptunas gave a brief update on the progress of the Be Well Lima Committee. He said it is moving forward and the group is going to be set up on the 4<sup>th</sup> to engage with residents and discuss their wants/needs in the community. He also said that there are several grants available through the Be Well program for healthy initiatives and he plans to look into those. He hopes that grant funds could be used to help construct some of the sidewalks in the Village.

**NYCOM Conference** – Mayor Skiptunas presented the Village with the award received for the water project upgrades in the Village. He thanked Mr. Luft for all his hard work and dedication to the Village and for making sure the projects ran smoothly.

### **New Business**

**2024 Fire and Ambulance Contracts with the Town** – Mayor Skiptunas asked for input regarding the rates to be billed to the Town for fire and ambulance services. Clerk Sackett recommended discussing with the chiefs and getting their input as well. The board discussed the budget for each and will bring recommendations to the next meeting. In the meantime, Mayor Skiptunas will discuss with the chiefs to see if there are any large expenditures anticipated and to get their input.

### **Roundtable Discussion**

The following information was discussed during the roundtable:

Deputy Mayor Smith:

- Park
  - Discussed grants available up to \$40k for trails in parks. He would like to get more information so the current trails could be widened and be ADA compliant.
  - Discussed the increase in pavilion costs for the dog park; will be approximately \$2k more from both the Town and Village for the pavilion.
  - Discussed purchasing ADA swings for the park.
- Discussed the Civil War Reenactment scheduled for July 21<sup>st</sup> – July 23<sup>rd</sup> at the park. It is anticipated to be 50% larger than last year. He asked if someone from the Lima Historical Society would be available for the event.
- Suggested discussions be held with the Town to see if they would also be interested in the TextMyGov application.

Trustee Wadach:

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- Asked Mayor Skiptunas to forward on our previous NY Forward Grant application to representatives at Livingston County Economic Development for input on how to make the application more competitive for the next round. He said he will continue to monitor when the application opens.
- Discussed looking into zoning for battery storage as a resident had been approached about it.
- Joule received another round of bids for the Community Choice Aggregation program and the trend is going down but still not at the threshold of .07kWh. Joule will be going out again for another round of competitive bids in another month. It is most likely that our current CCA program will expire before a new contract is entered into, which will default enrolled residents back to the National Grid as their electricity supplier.
- Discussed the slow movement of the fiber project. It is becoming very frustrating as the Village is on a timeline with the grant. He will continue to reach out to Empire for updates and to push to complete items in a timely manner.
- Met with Rob Beutner about the GIS system implementation. He will continue to work on this and provide updates.

Trustee Fleming:

- Requested adding Short Term Rental Law to the 7/11 agenda.

Mayor Skiptunas:

- Asked if there was an update on the illicit discharge going into the sewer plant. Mr. Luft said that it appears to be a cleaning product used and they are still working on pinpointing the source.
- Discussed the event schedule for the 4<sup>th</sup> of July. Trustee Wadach again expressed his safety concerns with vehicles exiting the park while pedestrians are walking on Ziegler Drive after the fireworks. Mayor Skiptunas advised that he has taken care of that, and a shuttle will also be available to take residents to/from the park for the event.

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to adjourn the meeting at 10pm. Motion passed unanimously.