

## Village of Lima Board Meeting

April 26<sup>th</sup>, 2022

**Present:** John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis, Brian Smith and Carolyn Fleming.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Jane Radomski, Deputy Clerk; Ben Luft, DPW Supervisor; Steve McGrath and Andy Luft, Lima Fire Department; Margret Lee; Jenny Tubbs.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, April 26<sup>th</sup>, 2022 at Lima Town Hall, 7329 E. Main St. and opened with the Pledge of Allegiance.

### *Motion*

Motion was made by Trustee Petraitis and seconded by Trustee Smith to approve meeting minutes from April 12<sup>th</sup>, 2022. Motion passed unanimously.

### **Guests**

**Andy Luft and Steve McGrath; Lima Fire Department** – Mr. Luft and Chief McGrath presented three quotes received to replace the roof on the firehouse, as the current roof hasn't been replaced since 1989.

Quotes were the following:

- Graves Bros Home Improvement Co. - \$43,910.84
- Elmer Davis - \$59,315
- Upstate Roofing and Painting - \$75,750

Mr. Luft stated that he would like to go with the quote from Graves, as their quote is including the installation of a hatch on the roof. This will lower the HVAC maintenance costs as there will now be access to the roof. Mr. Luft has already checked references for Graves Bros and all have come back clear.

### *Motion*

Motion was made by Deputy Mayor Wadach and seconded by Trustee Fleming to approve the quote from Graves Bros Home Improvement Co. in the amount of \$43,910.84 to replace the roof on the firehouse. Motion passed unanimously.

Trustee Petraitis asked if there was an update regarding the purchase of the new pumper truck. Mr. Luft stated that the truck committee had met with another salesman, and are continuing to get quotes for vehicles. The new truck will be a pumper/tanker truck.

Chief McGrath stated all the necessary information for insurance renewal has been given to the Village Clerk and to Eastern Shore. Going forward it will not take as long to obtain as all the information is being recorded on a monthly basis and equipment logs are being updated regularly.

**Jenny Tubbs** – Ms. Tubbs was present to discuss her concerns about the community garden being established at the park. She expressed her concerns regarding the location, size of the garden, maintenance, charging for plots, and fencing around the garden. She suggested that rather than having the garden at the park, the planters be moved to various areas around the Village, such as local churches and schools.

Trustee Petraitis and Trustee Smith of the Parks Commission discussed the areas of concern. Trustee Petraitis explained that the garden itself was an Eagle Scout project, but a newly formed Garden Club was going to be overseeing the maintenance of the garden itself. The fees that are being charged per plot are to help pay for the water usage and other expenses for the garden. Trustee Smith reiterated that the plots are only being rented, not purchased. He also stated that a Community Garden is in the Park Master Plan.

## **Village of Lima Board Meeting**

April 26<sup>th</sup>, 2022

### **Reports**

#### **DPW – Ben Luft**

Mr. Luft discussed the water main project. The water vault in front of Lima Christian School has been installed and the contractors are working on finishing the vault this coming week. He hopes to have it turned back on by Thursday, and then the electric installed by the following week. He anticipates the sidewalk subcontractors will be coming in the first week of May and restoration will begin. The goal is to have everything completed around Memorial Day.

Mr. Luft stated that the crew has been busy picking up brush and hydrants have been flushed. The crew is starting to work on cleaning up the downtown area from the winter. The old mulch around the trees downtown has been removed, and the new mulch has been placed. They have also started cleaning the streets of sand from this winter. Village clean-up days are May 20<sup>th</sup> and 21<sup>st</sup> from 8 – noon at the Village shop. Elderly residents can arrange for pick-up at their homes on the 19<sup>th</sup>. Deputy Mayor Wadach stated since residents can utilize the clean-up days offered by the Town, the Village should consider the possibility of not hosting in the future. He requested the crew keep count of how many residents utilize the clean-up days.

Mr. Luft is going to be meeting with contractors regarding street paving this summer. The plan is to pave the top of Genesee St., and then College Street from Genesee to Elm. Mr. Luft anticipates this will be completed in July.

The waterline at the park is going to be hopefully worked on and completed Monday if the weather permits. Mr. Luft requested again that he meet with the Park Commission to confirm the water end point and placement of the hydrant. Deputy Mayor Wadach stated that Cathy Gardner is ready to put the fence in at the park. All discussed placement of the hydrant in relation to the fence. Trustee Smith and Petraitis stated that it was discussed having the hydrant inside the fence for all size dogs to use. Concerns were raised about having the water in the main area for both large and small dogs, but it has been stated that all pets must be leashed in this area.

#### **Clerk Report – Elissa Sackett**

Clerk Sackett discussed a few housekeeping items in the office. She stated that everything is ready for the 2022-2023 tax collection starting June 1<sup>st</sup>. She has also filed the first ARPA report that is due April 30<sup>th</sup>. Since the Village received less than \$10M in funding, this report is required to be filed annually. She also stated new water bills will be mailed the first week of May and requested what information be added to the bills. The board requested the following:

- Dogs being leashed in Village and at Park
- Cornell Cooperative Extension Food Preserver Training at Lima Presbyterian Church
- 4<sup>th</sup> of July Committee – Contact Mayor Skiptunas if interested

Clerk Sackett passed around the current water/sewer rates for the board to review. She stated that since we are coming up to the new fiscal year, it is a good time to re-evaluate the rates and base charges. One main area to focus on is the flat rate sewer users. Many multi-user parcels are being charged a flat rate for sewer rather than being charged both a flat fee and a per 1000 gallons fee like other residential users. Another area of discussion will be how to differentiate the base rate for multi-user parcels pertaining to water. As of now, since there is one meter for all parcels (large or small), everyone is being charged the same base rate for water (\$10 base inside Village, \$11.25 base outside Village). More information will be sent to the board for further review, and Mr. Teta (Wastewater Treatment Plant) has also offered to help evaluate rates. This will be an ongoing discussion.

## Village of Lima Board Meeting

April 26<sup>th</sup>, 2022

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$836.32
- General Fund: \$20986.28
- Sewer Fund: \$3544.71
- Water Fund: \$17636.61
- Capital Water: \$14074.14
- Capital Sewer: \$17345.90
- Grand Total: \$74423.96

Clerk Sackett also received two invoices from the fire department after the vouchers has been completed. These were presented separately to the board for approval as they were submitted late. The invoices were the following:

- John W Danforth Company - \$654.60
- Fletch Air Systems, Inc. - \$1076.70

### *Motion*

Motion was made by Trustee Petraitis and seconded by Trustee Smith to approve payment for all invoices. Motion passed unanimously.

### *Motion*

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to authorize payment of the two invoices submitted by the fire department. Motion passed unanimously.

### **Old Business**

**At 8:23pm motion was made by Trustee Smith and seconded by Trustee Petraitis to close the Public Hearing for the 2022-2023 Village of Lima Budget. Motion passed unanimously.**

### *Motion*

Motion was made by Deputy Mayor Wadach and seconded by Trustee Fleming to adopt the 2022-2023 Village of Lima Budget. Motion passed unanimously.

**Shanks Purchase Request Evergreen Extension** – Clerk Sackett obtained the assessment of the parcel. The parcel consists of 11.90 acres, has a total cost value of \$83,300 and is assessed at \$62,500. The assessment is broken down to the following:

- Primary – 1-acre, value \$40,000
- Residual – 10.90 acres; 4 acres value \$24,000, 6.90 acres value \$19,320

The assessor could not give exact locations of the land values as she did not have a map. The purchase offer given to the Village was \$5,000 for approximately 50'x450'. The Village discussed if the purchase offer was indeed fair value of the parcel. Attorney Lenahan said the parcel could be appraised to determine fair cost and stated the Village should send a response to the purchase offer. The board requested that a counter offer be written asking for \$20,000 for the parcel.

**Fiber Optic Project** – NBRC requires a resolution from the Village committing the 20% match for the grant (see attached resolution). Clerk Sackett will forward the resolution to Rich Sutherland. Donegan's office is working on a draft for NBRC stating the Village is qualified/obtaining financing for the project.

**Park** – Trustee Smith stated the Parks Commission has been working on the master plan for the park. The Commission has been making addendums and rearranging short term and long-term goals. Some goals include the creation of the Community Center, and creating a 501c3. Next meeting of the Parks Commission is May 9<sup>th</sup> at 7pm at the park.

Trustee Brian Smith asked if the map in the bulletin board at the park had been replaced with a mirror image of the original map so it showed the trails in alignment with the direction of that visitors view the

## Village of Lima Board Meeting

April 26<sup>th</sup>, 2022

map. It has not, but it will be changed. Trustee Smith also asked if the baseball contract had been signed, which it has been.

### **New Business**

**Ambulance Base Cleaning** – Deputy Mayor Wadach discussed hiring someone to clean the base. He met with Alicia Jennejohn of Geneseo regarding this. Ms. Jennejohn would charge \$60 per cleaning and clean the base twice a month. The board requested that Chief Rose meet with Ms. Jennejohn, and also requested an application be filled out and a background check be completed. The board thanked Deputy Mayor Wadach for cleaning the base these past several months.

**Sidewalk Issue on E. Main St** – A resident reached out to Deputy Mayor Wadach to discuss several issues with the current sidewalk on E. Main St. The resident discussed cracks and roots coming up through the sidewalk. The Village stated a budget line is available for repairing sidewalks that are in disrepair.

### **Roundtable Discussion**

Mayor Skiptunas discussed the following:

- Arbor Day Saturday, April 30<sup>th</sup> from 10 – Noon at the Park.
- Trees in the forever green area at the park had been cut down. It appears to be done by kids that have used the trees to build a wigwam. He has requested trees not to be cut.
- Mural Fest meeting is Friday at 7pm at the Town Hall. Anyone who would like to volunteer is welcome to attend.

Deputy Mayor Wadach discussed the following:

- Suggested giving out end of year statements to employees to reflect total compensation including all benefits.
- Gave update on Clean Energy Community Grants – NYSERDA requested additional information for the \$70,000 grant. Information has been provided, hopefully he will hear something soon.
- State Historic Preservation Office (SHPO) is requesting additional information for the Fiber Project.
- Requested topsoil and decayed leaves be brought down for the raised beds at the park.

Motion was made by Deputy Mayor Wadach and seconded by Trustee Petraitis to adjourn the regular board meeting and enter executive session to discuss personnel matters regarding an employee. Motion passed unanimously.

**Village of Lima Board Meeting**

April 26<sup>th</sup>, 2022

**RESOLUTION OF THE VILLAGE OF LIMA BOARD OF TRUSTEES**

*Made and passed at the regularly scheduled Board of Trustees Meeting  
held on the evening of Tuesday, April 26, 2022*

**RESOLUTION AUTHORIZING THE EXPENDITURE OF LOCAL FUNDS TO CONSTITUTE A “LOCAL MATCH” RELATING TO THE FIBER OPTIC PROJECT AND NBRC GRANT FUNDING**

**WHEREAS**, the Village of Lima is a municipal corporation located in Lima, Livingston County, New York (“**Village**”); and

**WHEREAS**, the Village has received an award of grant funding from the Northern Border Regional Commission (“**NBRC**”) for the purposes of constructing a fiber optic network throughout the Village (the “**Project**”); and

**WHEREAS**, the grant funding from the NBRC for the Project is in the amount of 80% of the total project cost, reimbursable to the Village upon set preconditions; and

**WHEREAS**, prior to proceeding with the Project, the NBRC requires that the Village commit local funds in the amount of 20% of the total project cost as the “local match”; and

**WHEREAS**, the Village is in the process of borrowing, through Bond Anticipation Notes, the funds to pay for the cost of the Project, 80% of which will be reimbursed by the NBRC grant and the remaining 20% to be covered by local funds of the Village; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Village of Lima, Livingston County, New York, hereby agrees and commits to expending its funds for the 20% “local match” as required by the NBRC grant funding.

*On a motion by Deputy Mayor Wadach, seconded by Trustee Petraitis, the resolution was adopted on a unanimous roll call vote.*

Dated: April 26, 2022  
Lima, New York