

Village of Lima Board Meeting

October 11th, 2022

Present: John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis and Brian Smith.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Jane Radomski, Deputy Clerk; Ben Luft, DPW Supervisor; Charlie Floeser, Code Enforcement Office; Steve McGrath, Fire Chief; Meg Rose, Ambulance Chief; Amanda Cates, Ambulance Secretary; Duane Fuller.

Absent: Trustee Carolyn Fleming; Larry Teta, WWTP Operator.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, October 11th, 2022 at Lima Town Hall, 7329 E. Main St.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to approve meeting minutes from September 27th, 2022. Motion passed unanimously.

Guest – Duane Fuller

Mr. Fuller discussed concerns about several crosswalks in the Village on 15A and 5&20. He stated that he had reached out to a company and received a quote to install solar lights on the crosswalks. The cost for 4 pairs of signals was approximately \$12761.94. Mr. Fuller stated that he understood the cost was high, but if the Village could afford to do one or two a year, he believes it would be helpful. Mr. Luft explained that the lights are a good price, but since the road is a state road, any lights put up on the crosswalk signs would need to be approved by the Department of Transportation. He requested Mr. Fuller to forward him the information and he will contact the DOT to see if they would be willing to approve.

Department Reports

Fire Department – Steve McGrath, Fire Chief

Chief McGrath said that everything was good at the fire department. The new volunteers are working out well and responding to calls. Mayor Skiptunas discussed fire department participation in the Light Up Lima/Tree Lighting event as well as Trunk or Treat.

Ambulance – Meg Rose, Ambulance Chief

The Ambulance report was passed around and discussed. Chief Rose said she has been testing a new iPad from FirstNet (runs on AT&T cell service) to replace the current iPad through Verizon. She also requested to purchase an additional iPad for the second ambulance.

Chief Rose discussed canceling billing on non-transport calls for basic calls. She explained that insurance isn't covering those calls so removing this charge would not have any affect on their revenue. She does want to continue to bill for non-transport when it comes to motor vehicle accidents. Most motor vehicle accidents require using other items such as bandages, wraps, etc. therefore there are other billable items and our billing service, Medex, can differentiate between the two calls.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Smith to approve the change to only charge the non-transport fee when it is related to a motor vehicle accident. Motion passed unanimously.

The last item Chief Rose discussed was the upcoming Vital Signs EMS Conference being held October 27th – 30th in Albany. The conference fees vary depending on if you are attending in person or virtually. Some of the workshops being held at the conference are required as part of EMS continuous learning.

Village of Lima Board Meeting

October 11th, 2022

The board agreed that all should attend the workshops that they are able to attend and that the Village would pay for the conference fees.

WWTP – Larry Teta (Absent)

Mayor Skiptunas discussed the Capital Project at the Wastewater Treatment Plant.

Code Enforcement Officer (CEO) – Charlie Floeser

CEO Floeser's report was passed around for the board to review. Mr. Floeser gave a brief overview of his report, discussing the various permits that have been issued. Questions arose regarding charging for Fire Marshall Inspections; Attorney Lenahan will look into the possibility of charging for this service.

CEO Floeser discussed a property on Seneca Ave. Residents have been complaining about vehicles with no license plates on them, and that the grass is very high and the home is in need of many repairs. He also discussed a vacant property at 7160 College St. He has sent another letter to the homeowner stating the home cannot remain in the current condition. If he does receive a response, he will have Attorney Lenahan send a letter to begin legal proceedings.

DPW – Ben Luft

Mr. Luft said the trees for the water project have all been planted, but residents are not watering them. If residents do not start to water, the DPW crew might have to water to ensure the trees do not die. The contractors still need to put more topsoil down since the day they were supposed to do it was rained out. He anticipates they will be back this week to complete this task.

Mr. Luft discussed the following items that had been completed this last week:

- Arborvitaes have been planted in the Village green.
- Yearly sewer flushing has been almost completed.
- Water leak on East Main St. by Lakelands; crew had the leak patched in one day and blacktopped the next day.

He also stated that leaf collection will begin on October 17th and run until either the first snow falls or the Monday before Thanksgiving.

Discussion was held regarding the property at 1940 Michigan Ave. Mr. Luft explained that the Village was unable to obtain an easement for the property when the new sidewalk was installed. The property was sold for back taxes and the current owner has requested the driveway be fixed as it still has stone from where the driveway was removed for the sidewalk. The board agreed to have the driveway fixed.

Lastly, Mr. Luft passed around a packet with information he has been researching regarding ways to utilize the NYSERDA funds. He has received quotes for a 60in Zero Turn mower as well as a Polaris Ranger XP with Plow. Both items are full electric, so it is anticipated that they would be allowable to be purchased with the NYSERDA grant funds. Currently the Polaris is not showing on the state bid contract, but Mr. Luft is going to investigate this further and check Sourcwell to see if it is listed there. Deputy Mayor Wadach stated that the grant is a reimbursable grant, so the Village would need to follow the Procurement Policy procedures.

The board discussed the following items with Mr. Luft:

- Mark Tubbs Park
 - Asked if the Park Commission would like two hydrants for the dog park? Will clean them up and place them inside the park.
 - Can Mr. Luft order/deliver gravel for the front of the dog park by the entrance. Would like to have the weeds cut down first and then the pea gravel put down.

Village of Lima Board Meeting

October 11th, 2022

- Potholes in the parking lot could use patch. May need to be tabled until Spring and have Town assistance with grading and drainage in the parking lot.
- Can an ice rink be set up at the park?
- Library Catch Basin
 - Can something be done regarding the catch basin at the library as it is very steep and dangerous around it. Mr. Luft will talk to John Sokolofsky as it is on Town property.

Clerk Report – Elissa Sackett

Clerk Sackett said the completed Editorial and Legal Analysis have been sent back to General Code. Dena Shortino responded that she has received the documents and will review and follow up with any questions. The next steps will include incorporation of the revisions, editing and submitting the final draft to the Village. This will take approximately 2-3 weeks. She also heard back from John Harman from the Department of Transportation regarding the final payment submission file for the sidewalk project. It has been decided to leave the forms as is, so final documents have been forwarded to Albany for reimbursement. Funds should be received in a few weeks.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$1323.08
- General Fund: \$13834.54
- Sewer Fund: \$2919.76
- Water Fund: \$3493.19
- Capital Water: \$87.50
- Capital Sewer: \$2388.75
- Grand Total: \$24046.82

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to authorize payment for said invoices. Motion passed unanimously.

Old Business

Agreement with Livingston County Water & Sewer Authority – Discussions were held regarding accessing a late penalty to LCWSA for unpaid water rents. Mr. Luft explained that the way LCWSA does their billing and the way the Village bills do not coincide. In previous discussions, it was mentioned that since the billing does not match the way the Village bills, the Village may opt to bill on an annual, semi-annual or quarterly basis. Trustee Wadach stated his preference for quarterly billing to improve cash flow into the Village water fund.

Discussions were also held on trying to come up with a solution to the water loss calculations in order to move forward with execution of a contract with LCWSA. Attorney Lenahan reiterated that all the legality in the contract is complete; this is the final section of the contract that needs to be finalized. Trustee Wadach suggested a 50/50 split of the expense for water leaks in Town water district #2 until the leak detection study has been completed. A short term agreement was again discussed so the contract could be executed.

Fiber Contract with Empire Access – Deputy Mayor Wadach and Attorney Lenahan have reviewed and added edits to the contract. Attorney Lenahan will reach out to Empire with the edits and review the final draft.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Smith to authorize Mayor Skiptunas to sign the contract between Empire Access and the Village of Lima for the design, consulting

Village of Lima Board Meeting

October 11th, 2022

and engineering of the fiber optic network throughout the Village upon approval from Attorney Lenahan. Motion passed unanimously.

Process and Timeline for Short Term Rental Law – Attorney Lenahan will draft a moratorium on the law and distribute to the board. This moratorium will allow for current Airbnb’s to operate and will not halt any Airbnb that has already registered and been approved but not yet operating. The goal of the moratorium is to allow time for the Village to draft a law and have it approved and in place. The moratorium will be set for approximately one year as stated at the last board meeting, however, that does not mean that it will take a year to complete. It was recommended that the board create a sub-committee to address various areas of concern.

Roundtable Discussion

Trustee Smith discussed the following:

- The Paula Tubbs Memorial looks very nice at the park and will serve as the start of the Memorial Trail.
- Premade signs will be ordered for the Dog Park. The Village will order the signs once a decision has been finalized.
- The Park’s Commission is working on finalizing the Park Master Plan. It will be available for the Town and Village to review very soon.
- Crossroads Festival has discussed to not only donate to the Theresa House and Mercy Flight as they usually do, but to also donate locally. Trustee Smith requested a donation go to the Lima Ambulance and has been in discussions with Chief Rose. He also said he learned that a permanent easement can be requested from NYSDOT for the Crossroads Festival banner that runs over W. Main Street so an application does not need to be completed yearly. The Village would need to apply for the easement.

Mayor Skiptunas stated that he attended the one-day workshop in Geneseo on How to be a Holiday Destination.

Trustee Petraitis discussed the following:

- Attended a meeting at HFL school about the Summer Rec Program. Since the program had a surplus this past year, the director requested to make the following changes:
 - No charge for older students who attend/donate their time to help make the program a success.
 - Giving the teachers who run the program a raise as they have not received one in approximately 5 years.
- Boy Scouts will be selling luminaries again this year for the Light Up Lima event.

Deputy Mayor Wadach discussed the following:

- Sent an email to Glenn Weinberg from Joule Assets regarding the Community Choice Aggregation program and what Lima should do to prepare residents for the large price increase that could occur in the next contract. He also requested information regarding the Sustainability Grant and why residents did not receive a solar credit on their most recent National Grid bill.
- Inquired about the benefits to having Microsoft Office 365 and a monthly subscription since currently there is no charge for email.

Attorney Lenahan received an updated agreement from Kruk and Campbell’s office regarding the Shanks Easement. The update states that Shanks will be responsible for maintenance of the entrance of the property. Attorney Lenahan will reach out to Steve Kruk to drop off the final contract for Mayor Skiptunas to sign.

Village of Lima Board Meeting

October 11th, 2022

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Smith to authorize Mayor Skiptunas to sign the contract with Shanks Enterprises for the permanent easement. Motion passed unanimously.

Motion was made by Trustee Petraitis and seconded by Trustee Smith to adjourn meeting at 9:16pm. Motion passed unanimously.